

**MINUTES OF A PATIENTS REPRESENTATIVE GROUP
MEETING HELD ON 5 October 2022**

Present: Sheila Drury (SD) (Chair), Perry Anderson (PA) (Practice Manger), Janet Copeland (JC), Dave Dopson (DD), Jan Leftley (JL), Pat Osbourne (PO), Morag Keddie (MK) (Deputy Practice Manager)

1/2	<p>Welcome and Apologies.</p> <p>Sheila Welcomed all the to meeting</p> <p>Apologies received from Jane Green & Brian Bell</p>	
3.	<p>Minutes of the last Meeting & Matters Arising</p> <p>Perry confirmed he is updating the website as and when any new member of staff is appointed.</p> <p>Patient surveys & handout from PRG – this unfortunately this was delayed</p> <p>PA was to turn the in person survey into a survey monkey and sent out electronically</p> <p>New build was discussed but this is on the agenda</p> <p>All agreed the minutes of the last meeting date 24.8.22 were a true reflection and the minutes were approved</p>	
6.	<p>Future Surveys</p> <p>National survey results discussed with the group. Great findings for us – PA very happy. Agreed that the National Survey results will be posted on the website. Could not have achieved such great results without all of our team and PA praised them for this.</p> <p>In person surveys at Pound Hill surgeries have been delayed and will discuss again at the meeting in December.</p> <p>Online surveys are ready to go. PA to sort shortly</p>	PA
7.	<p>CQC Mock Inspection</p> <p>These were useful previously. We would look to cover Safe & Responsive as before. Inspections to occur October and to discuss the outcome in December.</p>	
8.	<p>New Build</p> <p>PA put up the designs of the building and went through all the aspects of what we hoped would be included. Discussed new opportunities that may come from having this building. All agreed this was an exciting time for PHMG and were looking forward to further updates as and when available.</p>	
9.	<p>Any Other Business</p>	

	No other business brought up	
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To note the planned meetings 2022:
Wednesday 7th December 12 to 2